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New Northwestern Procurement and Payment Services Organization Announced

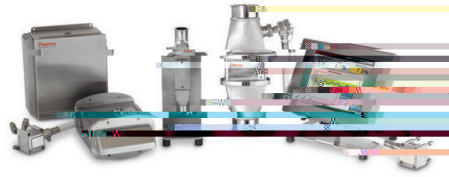
Effective July 1, 2015, several units from University Services and Financial Operations were consolidated into a new **Procurement and Payment Services** organization. This new organization will include Purchasing Resource Services, from I b]j YfglmGyfj JWgzd'i g'gYj YfU' z bVWcbg'hUhUFY WffYbhimdUfhcZHY'7cblfc`Yfng CZW]bW X]b['5Wzi blng'DuhUVYz Procurement Card, and Vendor Processing and Maintenance. The new organization will be a unit in Financial Operations. It will be led by Jim Konrad, currently the Director of Purchasing. In this role, Jim will report to Ingrid Stafford, Vice President 04800intenance. uesm4047A



Fisher Scientific Awarded New Prime Vendor Laboratory Supplies Contract

Secondary Awards to Sigma-Aldrich and Dot Scientific

Northwestern is nearing the end of a 10-year contract with VWR to be our prime vendor for general Lab Supplies, including operation of the on-site stockroom on each campus. PRS went through an extensive ITB process to evaluate proposals and establish a new contract.



Fisher Scientific has been selected as the vendor that represents the best value to Northwestern. The evaluation committee consisted of representatives from the Department of Chemistry, Department of Neurobiology, FSM - Allergy, FSM - Pulmonary, FSM - Cardiology, FSM - Basic Sciences, Proteomics Center of Excellence, Department of Molecular Biosciences, McCormick - Chemical and Biological Engineering, University Services, and Purchasing Resource Services.

Fisher proposed aggressive discounting for day-to-day purchases that will result in direct cost savings to departments and schools. Customers will also be able to request additional package discounts for new lab startups. The new contract with Fisher includes free shipping. Streamlined processes to purchase through the stockroom, as well as improved operation of the stockrooms, will be implemented. Northwestern will also receive improved pricing and free shipping on all LifeTech products. Customers will be able to leverage more volume discounts year over year.

Secondary awards were made to **DOT Scientific** and **Sigma-Aldrich**. Both DOT and Sigma have offered improved pricing and free shipping, and their catalogs will be in iBuyNU.

A detailed communication and transition plan is currently being developed. We expect all catalogs in iBuyNU to go live by August 17 and the new stockrooms to be up and running shortly thereafter.

For any questions, please contact Kimberly Li, Procurement Administrator, at 847-467-0837 or kimberly.li@northwestern.edu.

New Pricing Agreement with Abcam

PRS has signed a new pricing agreement with Abcam and their catalog is now available in iBuyNU. Abcam supplies primary and secondary antibodies, biochemicals, proteins, peptides, lysates, immunoassays and other kits. Abcam will offer a discount of 1% on all catalog products.

This discount would go into effect with the onset of the new eCatalog. This discount is not applicable to freight, handling, tax, or custom reagents. Abcam's standard shipping rates will apply.

If you have questions, contact Kimberly Li, Procurement Administrator at 847-467-0837 or kimberly.li@northwestern.edu.

COPIER MANAGEMENT CONTRACT ANNOUNCEMENT

PRS recently worked with the University Services Copier Management Program to solicit proposals for new copier contracts. All vendors were evaluated based on a variety of factors such as quality, past performance, delivery turn-around, pricing, etc.

After an extensive evaluation and negotiation, the evaluation committee decided that the three current vendors in the program still represented the best value to Northwestern. The Preferred Vendors will remain as follows:

- **Gordon Flesch Co.** offers Canon and Sharp models
- **Ricoh Americas Corp.** offers Ricoh machines
- **Regal Business Machines** offers Konica Minolta & Lexmark items

If you have questions, contact Sheila Watkins in PRS at 1-8125 or s-watkins@northwestern.edu, or Tom Luczkowiak in University Services at 1-8411 or t-luczkowiak@northwestern.edu.



NEW CONTRACT FOR RETIREMENT PLAN ADVISORY SERVICES

PRS also worked with Human Resources to go through an Invitation to Bid to establish a new contract for Retirement Plan Advisory Services.

American Hotel

PRS leveraged a competitively-bid contract with **American Hotel** that was established by E&I, which Northwestern is a member of, and adopted it as a Preferred Vendor. Departments and schools will receive a discount off the advertised price plus free delivery on a wide variety of items. The American Hotel catalog will be available in iBuyNU by early September.

If you have any questions regarding the contract, please contact Laura Norton, Procurement Administrator at 847-467-3345 or laura.norton@northwestern.edu.

Henry Schein

After a competitive ITB process, an evaluation committee comprised of representative departments across the University has selected **Henry Schein** as the Preferred Vendor for medical and surgical supplies. This contract will help reduce costs, improve access to products, and streamline the ordering and payment process. The contract will provide access to a complete portfolio of medical/surgical supplies and equipment. By leveraging the University's overall purchasing power, you should see an immediate impact on your spend.

A dedicated representative from Henry Schein will be working with you to ensure the highest level of service and support. We expect the catalog to be available in iBuyNU by early September. We will have more details and promotional activities to formally launch this partnership in the fall.

For questions about this award, or to provide feedback, contact Kimberly Li, Procurement Administrator at 847-467-0837 or kimberly.li@northwestern.edu.

Users will now be able to:

- Correct and resubmit a request that has been sent back
- View status and history of your own vendor add/change requests
- Save a vendor request and return to submit it later (e.g., if you don't have all the required forms)

PRS Directory

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