

The Residential Services Housing Contract ("Contract") establishes an agreement between Northwestern University ("University") and the student ("Student") for use of assigned space and facilities of a residence for and in consideration of the keeping and performing by Student of all understandings, agreements, terms and conditions of obligation enumerated herein.

The Contract does not guarantee assignment to a particular type of accommodation (room or apartment) or assignment to any preference indicated by Student. Student's preferences are requests only; preferences for room or apartment type, building of occupancy, and University's granting of roommate requests cannot be guaranteed. The Contract does not determine final admission of the Student to the University. Assignment to on-campus housing is contingent upon the University's final acceptance of the Student for admission, approval of the Contract by the Assistant Vice President of Residential Services ("Assistant Vice President") or their designee and receipt of full payment. If the rate for space, as assigned, varies from the payment made, an additional charge or refund, as the case may be, will be made to the Student. Facilities may vary slightly from descriptions in brochures or from model rooms or apartments. No discounts in rental rates will be made for such variations.

The terms, conditions, and responsibilities are stated below:

1.0

- 3.0 **STUDENT STATUS:** I understand that to be eligible for residence, I must be enrolled at Northwestern University as a full-time degree candidate; and that if such enrollment is terminated for any reason, I am no longer eligible for residence in the premises. In that event, I am responsible for advising the Department of Residential Services immediately of such change in status, and I agree to vacate my room within 24 hours of such termination. I agree that if my status changes to "underenrolled" I am permitted to continue to live on campus for one quarter; if my status is "underenrolled" for two consecutive quarters, I am not eligible for on-campus housing upon my status changing in the second consecutive quarter. I agree that I will not occupy nor reside in any space other than my assigned room except that I may have customary use of the common areas. I understand that this contract is not assignable, that subletting is not allowed, and that only the persons assigned by the Department of Residential Services may reside in my room at any time. I further agree that I may have one overnight guest staying in my room for no more than three consecutive nights and up to seven nights total per quarter. All roommates/suitemates must approve of guests. I further agree that I will not unreasonably interfere with my roommates' or any other resident's rights under similar residence hall contract.
- 4.0 **BUSINESS USE:** I understand that I may not use my residence hall room or any University housing facilities for commercial or business purposes. This includes, but is not limited to, use of phone, assigned bedspace or available community lounge, study or kitchen spaces, data, and cable TV lines, as well as voicemail and mailboxes to conduct or carry out any commercial business.
- 5.0 **ANIMALS:** I understand that, unless specifically authorized by the Assistant Vice President or designee, or as otherwise allowed by law, no animal of any kind is permitted in the residence hall at any time; I agree that I will not bring in or keep any animal in any area of the residence hall and that I will not permit any guest or visitor of mine to do so.

- 6.0 SOCIAL DUES: No social dues are associated with, or included as part of, this housing contract.
- 7.0 PAYMENTS: I agree that payment for each quarter is due in advance, in accordance with the University's [payment due dates](#). I understand that refunds of any payments made under this Contract are subject to prorated nightly fees and a \$300 cancellation fee at payment day.

responsible in any respect for any loss or damage which I or anyone claiming through me may sustain by reason of: a) Any strike, lockout, work stoppage, or other disturbances, riot, civil commotion, pandemic or Act of God affecting me or the demised premises or any resident therein; b) Theft or burglary in or about the premises; c) Fire, water, flood, rain, frost, snow, gas odors or fumes from any source whatever; d) Any injury to any person or damage to any property not caused by the University's direct negligence; (e) Any injury, damage or theft incurred during the use of the residential fitness center and child play areas.

14.0 SURRENDER OF THE PREMISES: At the expiration or other termination of this contract, I shall surrender possession of the unit and shall return all keys to the unit to the University's designated agent. Failure to do so will constitute a default of this contract as set forth in Section 15 and subject me to an obligation to pay the liquidated damages sum set forth in Section 15 for each day I continue to occupy the unit.

15.0 DEFAULT: I shall be considered in default of this contract in the event I am in violation of any term or condition

- 17.4 *Housing Removal*: Students removed from University housing for disciplinary reasons may be held responsible for paying any remaining room and board fees for the remaining portion of the contract term.
- 17.5 *Changes due to health or safety concerns*: I recognize that the University may need to make sudden changes to the campus environment due to health and safety concerns, including but not limited to concerns related to COVID-19, and that this may include (but is not limited to) requiring me to vacate my building on short notice, move rooms, and/or change housing plans.
- 18.0 COURSE REGISTRATION: Until all sums due and owing under this contract are fully paid, I understand that I may not register for future course work in the University or receive transcripts, diplomas or degrees.
- 19.0 CONTRACT ENFORCEABILITY: Should any part of this Contract be held invalid or unenforceable or contrary to law, that portion will be construed consistent with applicable law and the remaining portions will remain in full force and effect.
- 20.0 CONTRACT CANCELLATION: Any residents not bound by the terms of the two-year residency requirement (i.e. rising undergraduate third year, rising undergraduate fourth year, and graduate students) may request to cancel their housing contract for reasons outlined on the [Northwestern Residential Services website](#). Submitting a cancellation request is not an automatic release from your contract, nor does it guarantee that you will be released from your housing contract. Each release request is reviewed on a case-by-case basis. If approved you may be more responsible for a cancellation fee and part/all of the contracted rate.
- 21.0 HEADINGS: The headings contained in this Contract are for convenience only and shall not be interpreted to limit or otherwise affect the provisions of this Agreement.
- 22.0 PHOTO RELEASE: The student grants to University permission for the Division of Student Affairs to: record Student's participation and appearance on videotape, audiotape, film, photograph or any other medium, whether now known or hereafter conceived or created (collectively, "Recordings"); use Student's name, likeness, voice and biographical material in connection with such Recordings; exhibit, meddwhet ' ik i is



Graduate Housing Contract Addendum  
Summer 2025

Residential Services

In addition to the terms and conditions set forth in the Residential Services Housing Contract ("Contract") between Northwestern University ("University") and the student, who is enrolled as a graduate student at the University ("Graduate Student"), to which this Addendum is attached, the parties hereby agree to the following:

- 1.0 The Contract is not automatically renewed. Application for a new Contract to cover a forthcoming Northwestern University academic year must be submitted to Residential Services during the recontracting period, which is communicated via email, prior to the end of the Spring Quarter. Graduate Student may request a housing assignment change when the Student's application for a new Contract is submitted.
- 2.0 Only the spouses, domestic partners, and dependent children of Graduate Students are eligible to reside in graduate housing along with the Graduate Student.
- 3.0 All spouses, domestic partners, dependent children, or other individuals residing in the contracted premises must abide by Residential Services Policies and Procedures.
- 4.0 Occupancy is limited to two (2) persons per bedroom, per apartment; or one (1) person per bedroom in units rented as "2-Bedroom Shared."
- 5.0 Apartment keys may be provided to Graduate Student, domestic partner/spouse, and a dependent child who is 14 years of age or older.